

# **Service Men's Arts Center and Contact Bureau of San Francisco Records**

## **A Finding Aid to the Collection in the Library of Congress**



**LIBRARY OF  
CONGRESS**

**Manuscript Division, Library of Congress  
Washington, D.C.  
2001**

Contact information:

<http://hdl.loc.gov/loc.mss/mss.contact>

Additional search options available at:

<http://hdl.loc.gov/loc.mss/eadmss.ms010246>

LC Online Catalog record:

<http://lcn.loc.gov/mm82039487>

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## Collection Summary

**Title:** Service Men's Arts Center and Contact Bureau of San Francisco Records

**Span Dates:** 1940-1946

**Bulk Dates:** (bulk 1942-1945)

**ID No.:** MSS39487

**Creator:** Service Men's Arts Center and Contact Bureau of San Francisco

**Extent:** 300 items ; 2 containers ; 0.8 linear feet

**Language:** Collection material in English

**Location:** Manuscript Division, Library of Congress, Washington, D.C.

**Summary:** Recreational center established during World War II for military personnel whose civilian professions or avocations included the fine arts. Letters received by Charles Cooper, managing director, and his wife, Marie Cooper. Includes a register of visitors to the center, samples of poetry, musical and radio programs, newspaper clippings, bulletins, photographs, and publicity material.

## Selected Search Terms

The following terms have been used to index the description of this collection in the Library's online catalog. They are grouped by name of person or organization, by subject or location, and by occupation and listed alphabetically therein.

### People

Cooper, Charles--Correspondence.

Cooper, Marie--Correspondence.

### Organizations

Service Men's Arts Center and Contact Bureau of San Francisco.

### Subjects

Arts--California--San Francisco.

Canteens (Establishments)--California--San Francisco.

Poetry.

World War, 1939-1945--War work--California--San Francisco.

### Places

United States--Armed Forces.

## Administrative Information

### Provenance

The records of the Service Men's Arts Center and Contact Bureau of San Francisco were given to the Library of Congress by Charles Cooper, founder and executive director of the center, in 1946.

### Processing History

The records of the Service Men's Arts Center and Contact Bureau of San Francisco were processed in 1946. The collection was reprocessed in 2001 in preparation for microfilming.

### Copyright Status

The status of copyright in the unpublished writings of the Service Men's Arts Center and Contact Bureau of San Francisco is governed by the Copyright Law of the United States (Title 17, U.S.C.).

### Access and Restrictions

The records of the Service Men's Arts Center and Contact Bureau of San Francisco are open to research. Researchers are advised to contact the Manuscript Reading Room prior to visiting. Many collections are stored off-site and advance notice is needed to retrieve these items for research use.

### **Preferred Citation**

Researchers wishing to cite this collection should include the following information: Container number, Service Men's Arts Center and Contact Bureau of San Francisco Records, Manuscript Division, Library of Congress, Washington, D.C.

## **Scope and Content Note**

The Service Men's Arts Center and Contact Bureau of San Francisco Records span the years 1940-1946, with the bulk of the material dated 1942-1945. Charles Cooper, a concert pianist, and his wife, Marie, founded the center in 1942, with Cooper acting as executive director. The center functioned as an unofficial club and hospitality center for artists in the armed forces. Service members could use private practice rooms and studios to develop and keep artistic skills current, and Cooper arranged for private lessons, art supplies, literary agents, and concert performances for military service members stationed or furloughed near San Francisco.

The collection includes cards that the Coopers used to inventory visitors' interests and correspondence from service members around the world, some with discussions of the war. There are poems, photographs of students and their works, newspaper clippings, bulletins, and programs. A report related to the closing of the Service Men's Arts Center in May 1945 is also included. A guest register lists daily visitors to the center, with signatures often including doodles, sketches, and musical notations.

## **Arrangement of the Papers**

This collection is arranged by type of material.

## Container List

<i>Container</i>	<i>Contents</i>
BOX 1	Card file, 1942-1945, undated
BOX 1	Correspondence, 1940-1946, undated (7 folders)
BOX 1	Guest register
BOX 1	1942-1943
BOX 2	1944-1945
BOX 2	Photographs, undated
BOX 2	Poetry, 1941-1944, undated
BOX 2	Printed matter, 1942-1945, undated
BOX 2	Programs, 1942-1944, undated
BOX 2	Reports, 1942-1945, undated