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Laws.
(Signed) Chas. G. Loring
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OF *Dup.*

HARVARD UNIVERSITY,

Harvard University,

RELATIVE TO

Relative to

UNDERGRADUATES.

Undergraduates

CAMBRIDGE:
FOLSOM, WELLS, AND THURSTON,

PRINTERS TO THE UNIVERSITY.

1841.

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LAWS OF THE UNIVERSITY, RELATIVE TO UNDERGRADUATES.

CHAPTER I.

THE FACULTY OF THE COLLEGE.

1. THE President, the Professors, not exempted by the tenure of their offices, and the Tutors, have the immediate care and government of the undergraduates, and are denominated the Faculty of the College.

2. The Faculty have authority to make all orders and regulations necessary for carrying into effect their powers and duties. They have cognizance of all offences committed by the undergraduates, and enforce observance of all the laws and regulations for maintaining discipline, and promoting order, virtue, piety, and good learning in the College.

3. They have authority also to license persons as teachers of the polite accomplishments and of exercises conducive to health.

4. The Faculty also have authority to regulate the dress of the undergraduates, giving seasonable notice to them, and their parents or guardians, of all alterations they may see fit to adopt.

5. When any undergraduate is brought before the Faculty for violence or insult offered to any of the officers of the University, the persons injured or insulted, unless they be a majority of the Faculty, shall not have a voice, or be present at the meeting.

6. The Proctors shall be chosen for a term not exceeding two years, and shall exercise in their particular districts, and throughout the University, the same inspection and authority as a Tutor.

7. Presents to the Officers of the College from any class or individuals in a class are prohibited, and all Officers are enjoined to decline accepting them.

CHAPTER II.

MATRICULATION.

1. Every person admitted as a Student, shall, on the first day of the term, or as soon after as may be, exhibit to the President a certificate from the Steward, that a bond has been given, and payment made, as required by law. He shall then sign an acknowledgment in the following form: "I acknowledge, that, having been admitted as a Student of Harvard College, I am subject to its laws."

2. Persons admitted as Students may join the University on probation; but shall not be received to full standing until after one term.

This time may be prolonged, however, at the discretion of the Faculty, to a period not exceeding a year. If, during the time of his probation, a Student shall fail to manifest such a degree of diligence in study, disposition to good order, and obedience to the laws, as shall be satisfactory to the Faculty; or if upon any other ground it be deemed by the Faculty not advisable that he should remain at the University, his connexion shall cease.

3. No application for the admission of a person, thus separated from the University, shall be received till after the interval of a year, and only upon his producing satisfactory testimonials of good conduct during the whole time of his separation. If again accepted upon examination, he shall be put on probation as before; and if during this second probation he shall be again separated from the University, his separation shall be final.

4. A matriculated Student, separated from the University by any censure, if again accepted upon examination, will be put on probation.

CHAPTER III.

STUDENTS NOT CANDIDATES FOR A DEGREE.

1. The College is open to persons who are not candidates for a degree, and who desire to study in particular departments only.

2. They must bring satisfactory certificates of a good moral character, and possess such previous acquisitions as are required of Students before admission, so far as respects the studies they propose to pursue ; and must engage in such a number of studies as shall, in the judgment of the Faculty, be sufficient reasonably to occupy their whole time.

3. They must give bonds, sign the required acknowledgment, attend prayers and public worship, and in general be subject to all the laws of the University in regard to diligence and good conduct.

CHAPTER IV.

THE HOURS OF STUDY.

1. The hours of study shall be established by the Faculty, from time to time, at their discretion.

2. During these hours the Students are required to remain in their rooms, and not leave them without a sufficient reason ; and to abstain from all noises, or other interruptions to study.

CHAPTER V.

ABSENCE IN TERM TIME.

1. No Student shall be absent from the College a night in term time without permission from the President, or, in his absence, from the oldest member of the Faculty then in Cambridge.

2. After the end of the vacation and of every absence with leave, no Student will be deemed to have returned until the Monitor's books shall evidence his presence at prayers.

3. Any Student who shall have received a leave of absence from any other member of the Faculty than the President, shall lodge the same with such officer as shall be designated by the President, previous to his leaving town; with whom or with the President he shall also leave every certificate of excuse for absence, signed by his parent or guardian, or, in case of sickness, by his physician, or, if he be more than twenty-one years of age, by himself.

4. Meritorious Students, whose circumstances require it, may, at the discretion of the Faculty, be absent for a limited time, for the purpose of keeping schools; the studies and exercises of their Class during the time of their absence being rendered by them according to the rules the Faculty may establish.

CHAPTER VI.

THE LORD'S DAY AND DEVOTIONAL EXERCISES.

1. The Students shall constantly, seasonably, and with due reverence, attend prayers in the Chapel morning and evening, and public worship at the assigned place on the Lord's day, on the days of the annual public Fast and of the Dudleian Lecture, and at such other times as they may be required.

2. Every Student is required, on the Lord's day, to abstain from all behaviour inconsistent with that sacred season.

3. There shall be kept a bill of attendance on daily prayers and a bill of attendance on public worship, by Monitors appointed for that purpose.

4. The Faculty will from time to time regulate the mode of receiving excuses, and of granting leave of absence from daily prayers and public worship; and will give due notice to the Students of such regulations as they may adopt.

5. Any Student may attend, on the Lord's day, the public service of any denomination of Christians having a place of public worship in the vicinity of the University, on the request, in writing, of such Student, if he be of full age, or on a like request, in writing, by his parent or guardian, if he be a minor, *stating that such*

worship is that in which he has been educated, or which, from conscientious motives, he is desirous to attend. Satisfactory evidence will, from time to time, be required, that he actually attends such stated religious worship.

CHAPTER VII.

ROOMS AND THEIR OCCUPATION.

1. The Faculty will assign the rooms in the College, giving notice thereof in all cases to the Steward.

2. Students shall stately reside in the rooms assigned to them. No Student shall change his room without leave of the Faculty. No Student shall suffer any one to lodge at his room without leave from one of the Faculty.

3. In all cases of disorder in any room, the occupants shall be responsible.

4. When two Students occupy a room, each shall supply his proportion of furniture and fuel, during the whole time for which the room is assigned, whether he be present or absent.

5. No Student shall lodge or board out of the College, except at such houses as are approved by the Faculty; and no house will be so approved, except such as conform to the regulations the Faculty may establish.

6. Every Student lodging or boarding out of Commons shall leave with the President the name of the family, or place, where he lodges

or boards. On every change of place of residence or of boarding, he shall give a like notice.

CHAPTER VIII.

DAMAGE DONE TO BUILDINGS OR PROPERTY OF THE UNIVERSITY.

1. Any Student, who shall damage, destroy, or purloin property belonging to the University, shall make good the same; and he may also be assessed, at the discretion of the Faculty, an amount not exceeding three fold the actual damage done, to be appropriated to reducing the general charge for damages on the Students at large; or he may suffer any of the statutory punishments, according to the nature and circumstances of the offence.

2. If the perpetrator be not discovered, damage, when done to any inhabited room or study, shall be made good by the occupants; when done to an entry, by an equal assessment upon those inhabiting the entry; when done to any public seat, table, or room, by an equal assessment upon those who occupy such seat, table, or room; and when any other property, belonging to the University, is damaged, or destroyed, or purloined, it shall be made good by all the Students who were in the town at the time.

CHAPTER IX.

TERMS AND VACATIONS.

1. There shall be two terms and two vacations in each year.

2. The first term will commence on the Friday next succeeding Commencement, and continue twenty weeks.

3. The first vacation will commence at the end of the first term, and continue six weeks.

4. The second term will commence at the end of the first vacation, and continue twenty weeks.

5. The second vacation will commence at the end of the second term, and continue until the Friday after Commencement.

6. On the Fridays on which the vacations begin, there will be the usual morning exercise. On the Fridays on which the vacations end, there will be no exercise; but the Students will attend at evening prayers on those days, and the regular exercises will begin on the following morning.

7. No Student, who is not an inhabitant of the town of Cambridge, shall remain in Cambridge during any vacation without leave from the Faculty; and all Students remaining in Cambridge during the vacations, shall be subject to the laws enjoining orderly conduct, and to those respecting the boarding-houses of the Students.

.CHAPTER X.

COMMONS.

1. Students, who board in Commons, shall be allowed to leave them only by a note from the President, or, in case of his absence, from one of the Tutors.

2. No Student shall be allowed to leave Commons, unless it be for more than one day.

3. Each Student boarding in Commons shall, immediately upon coming into town, give notice to the contractor; and, if any one neglect to give such notice, he shall be liable to a charge for board, amounting to double the cost of Commons for the whole of the time he shall have been in Commons without such notice being given.

4. All damage done to the utensils in the hall at any meal, shall be charged to the person or persons who did the same, or any part of it, if known; and, if it be not known who did the damage, the loss shall be borne by the contractor for Commons.

5. Any violation of order and decorum at Commons shall subject the offender to punishment at the discretion of the Faculty.

6. Every Student, having his name in Commons after nine o'clock on the Monday next preceding any vacation, shall be charged with board in Commons to the end of the term.

CHAPTER XI.

ENCOURAGEMENTS AND REWARDS.

The following rewards and encouragements for literary exertions and good conduct have been established by the liberality of distinguished benefactors of the University.

1. *The Hopkins Fund.*

The President, consulting with the Professors and Tutors, will, in the early part of each year, present books, provided by the Hopkins Fund, to such Students of the Sophomore Class, as shall be most distinguished for their application to their studies.

2. *The Bowdoin Prize Fund.*

The Corporation will annually give out subjects for Dissertations in the English language, conformably to the will of the Hon. James Bowdoin, and offer premiums,* according to the

* The course at present pursued by the Corporation in executing this trust is, — to offer the following premiums, viz.

One prize of fifty dollars for the best dissertation by a Graduate.

Two prizes, one of forty dollars and one of thirty, for the best and the second best dissertations by members of the Senior Class.

Two prizes, one of forty dollars and one of thirty, for the best and the second best dissertations by members of the Junior Class.

It is at the election of the successful candidates to have a gold medal of equal value with the prize awarded. And it is required that candidates should affix fictitious names to their dissertations, and accompany them with a sealed letter, having the fictitious name on the outside, and the real name within. These letters are all burnt unopened, except those of the successful

terms of that will, “for the advancement of useful and polite literature among the Residents, as well Graduates as Undergraduates, of the University, in such way and manner as shall be best adapted to excite a spirit of emulation among such Residents. The performances entitled to such premiums to be read in public by their respective authors, who shall deliver a fair copy of the same, to be lodged in the Library; such copies to be written on quarto paper of the same size, that such of them, as shall merit it, may be bound together in handsome volumes, and be lodged in the Library.”

3. *The Boylston Prize Fund.*

Agreeably to the institution of the “Boylston Prizes for Elocution,” on the day after Commencement in each year there will be held in University Hall, or in the Meetinghouse in Cambridge, a public exhibition and trial of the skill and improvement of the Students of the University in elocution. The speakers are not to rehearse their own composition; but to select pieces in prose or verse, from English, Greek, or Latin authors, the selections to be approved by the Boylston Professor of Rhetoric and Oratory. The proportion in English is to be at least two out of three. The competitors must be Graduates of the year, or Undergraduates of one of the two next classes. The Corporation will, each year, select five gen-

candidates, whose names are placed on the records of the Corporation.

plemen distinguished for their elocution, either at the bar, in the pulpit, or in the senate, who with the Corporation, or a major part of them, will judge of the merits of the competitors, and award the prizes. They will assign five prizes; two first prizes, namely, fifteen dollars or a gold medal of that value to each of the two best speakers, and three second prizes, namely, ten dollars or a gold medal of that value to each of the three next best: Provided, that if the judges shall be of opinion, that none of the competitors have exhibited sufficient skill and improvement to be entitled to the first prizes, they may withhold them. At this exhibition no prompting of the speakers will be allowed; and a failure of memory in any one will exclude him from being considered in the assignment of the prizes.

4. *Hollis Scholarships.*

In the selection of Students to receive pecuniary favors, such as the Hollis scholarships, the Corporation will give the preference to those (not otherwise disqualified), who are of good behaviour, and who are recommended by the Faculty as excelling in their studies.

5. *College Benefits.*

In the appointment of Students by the Faculty to perform services to which a compensation is annexed, regard will always be had to literary merit and to moral character.

No one, who is a College beneficiary, shall remain such any longer than he shall continue

exemplary for sobriety, diligence, and orderly conduct.

6. *Exhibitions.*

There will be three exhibitions in each year, namely, one at each of the semiannual visits of the Committee of the Overseers, and one about the end of the last term. The exercises at these exhibitions, as well as at Commencement, shall be assigned by the Faculty. The refusal of a Student to perform the part assigned him on either of these occasions, will be punished as a high offence. Every performer shall deliver to the President, one week at least previously to the Exhibition, a fair copy of his performance. At such times as may be fixed by the Professor of Rhetoric and Oratory, each performer shall rehearse his part. If any one shall make additions to what is contained in the copy delivered by him to the President, or other presiding officer, or shall speak any thing in public which he has been directed to omit, he shall suffer punishment according to the aggravation of the offence.

CHAPTER XII.

PUBLIC EXAMINATIONS.

1. The Students will be examined, from time to time, by Committees appointed by the Over-

seers from their own body, or from the community at large, in the whole of their studies.

2. To carry this design into effect, it shall be the duty of each Instructor, when a class has completed a particular branch of study, or a particular book, or at such other times as shall be judged expedient by the Faculty, and determined by a rule, to give information of the same to the President, who will assign a day for the examination of the Class in that study or book, giving notice at least seven days before to the Chairman of the Committee appointed to examine in that branch of study. And the examining Committee will be requested to mark by numbers their estimate of the performance of each Student, on a scale to be fixed by the Faculty; and the estimate of the several members of the Committee shall be added to the account of each Student in the scale of merit. The Committee will also state generally their opinion of the degree of thoroughness and exactness, with which the book, or branch of study, has been learned.

3. Unauthorized or unexcused absences from any such public examination shall subject the Student to such a deduction from his scale of merit, and to such special examination, as the Faculty shall prescribe.

CHAPTER XIII.

SCALE OF MERIT.

1. In order to ascertain, as nearly as may be, the rank of each Student, a Scale of Merit for each term will be made by adding together the amounts allowed to each Student by the several Instructors.

2. The Scale and the principles by which the estimates are to be made, including elective studies and estimates of them, shall be established by the Faculty, subject to such regulations as the Corporation may from time to time prescribe.

3. These principles shall include a scale of punishments, by way of deduction from the estimates of merit, on account of tardiness at and absence from public worship, daily prayers, and recitations, of lessons not accepted, and of every negligence or misconduct at recitations or elsewhere, for which the Faculty shall deem such deduction a sufficient, or suitable punishment.

4. At the close of each term, where any Student has failed to perform, to the satisfaction of the Instructors, all studies and exercises which should have been performed during the term, the same may be required of him in the vacation; and in order to this, he may be required by the Faculty to remain at the University until they have been fully performed.

CHAPTER XIV.

PUNISHMENTS.

1. The course of discipline in the College is, — friendly caution and warning, — solemn admonition, — official notice of delinquency to Parents and Guardians; and, where the nature and circumstances of the case require it, suspension, — dismissal, — rustication, — or expulsion. Fines shall not be resorted to as an ordinary punishment; and none shall be imposed but by the Faculty.

2. All instances of the violation of the laws of the College, by disorderly conduct, by absence from stated exercises, or by the negligent performance of prescribed duties, will be recorded, and formally reported to the Faculty at set times, and whenever occasion requires.

3. Whenever a Student is found to be delinquent, he shall be liable, — to be deprived of any such indulgence, as may be granted to exemplary Students, with respect to absence, going out of town, and the like; — to have particular portions of study prescribed to him, to be performed during the vacation, or at other times; — and to forfeit all claims to the distinctions and rewards provided for the meritorious; and, if he persist in such delinquency, he may be suspended or subjected to higher punishment.

4. By suspension for negligence, a Student

may be separated from his Class, as to those branches of study in which he is deficient, and placed under private instruction, provided for the purpose in the town of Cambridge.

5. Every person so suspended is required to perform exercises with the person or persons, under whose care he is placed, at such times and in such manner, as the Faculty shall direct; and he is not permitted to leave the town of Cambridge during the time of his suspension, without special leave for some very urgent reason; the same rules and restrictions being in force in vacation as in term time. And in no case shall he be restored to good standing, till he shall have given entire satisfaction for at least three months, by orderly conduct, and diligent and faithful application to his studies.

6. It is provided, however, that a Student, suspended either for negligence, or for any violation of the laws, may, when the Faculty shall think it expedient, be removed from the College and the town of Cambridge, and placed under the care of a suitable person; and he shall be subject to restrictions and requisitions similar to those above mentioned, and be required to bring satisfactory testimonials of good conduct, and be examined for restoration.

7. Dismission is the separation of a Student from the College for an indefinite or for a limited time, at the discretion of the Faculty; and no dismissed Student shall be re-admitted to the Class he left, or any other, without satis-

factory testimonials of good conduct during his separation, and his appearing on examination to be well qualified for such re-admission.

8. Rustication is the separation of a Student from all connexion with the College, his removal from it for one, two, or three years, and his final separation from the Class of which he was a member. At the end of the prescribed time he may be received into any lower class, at the discretion of the Faculty, upon his producing testimonials of good conduct during the whole time of his rustication, satisfactory to the Faculty, and upon his appearing on examination to be well qualified for the standing to which he is to be admitted.

9. Expulsion is a final separation from the College.

10. In all instances of offence against the laws and discipline of the College, or against good morals, to which no specific penalties are annexed in the laws, the Faculty may inflict such of the punishments before mentioned, as they shall think just and requisite.

11. When an offence is repeated, the Faculty will not ordinarily have recourse to the same punishment as at first, but will proceed to inflict successively higher punishments, until the Student is reclaimed, or separated from the College.

12. In all cases of gross injuries or depredations upon the property of the University or others; or of gross trespasses or injuries done to persons or property within the precincts of the

University, or charged upon any of its members ; or whenever the nature and circumstances of the offence in the judgment of the Faculty require, — it shall be their duty to cause prosecution to be instituted before the established tribunals of the State, and the forms of proceeding to be pursued, which are usually applied to like crimes and misdemeanors when committed by other citizens, or residents, according to the laws of the Commonwealth.

13. Every term-bill of each Student shall be accompanied by a statement, from the records, of every punishment or censure he has incurred, and of all his absences from exercises, lectures, and public worship ; with any other information, which, in the opinion of the Faculty, will be useful to his parent or guardian, to whom a copy of the term-bill, with the particulars above enumerated, shall be sent.

14. Whenever the Faculty are satisfied that a Student is not fulfilling the purposes of his residence at the College, or that he is not likely to fulfil them, or that he is from any cause an unfit member thereof, it shall be the duty of the Faculty to dismiss him. Provided, however, that the Faculty may, whenever they see fit, acquaint the parent or guardian of such Student with his character and conduct, and leave it to such parent or guardian to remove him by his or her own act.

CHAPTER XV.

HIGH OFFENCES AND MISDEMEANORS.

High offences may be punished at the discretion of the Faculty with any of the College punishments. Misdemeanors are less offences, and may receive any censure below suspension, or, if repeated or persisted in, some higher punishment.

High offences are

1. Gross violations of the respect due to the Faculty or other Officers of the University. — Riotous and noisy behaviour, to the disturbance of the University or of the inhabitants of Cambridge. — Refusing or neglecting to attend, when sent for by the Faculty or any Officer. — Disobedience to the sentence of the Faculty or a Committee thereof for any offence. — Obstructing or resisting the Instructors or other Officers in the discharge of their duties, or encouraging similar acts in others. — Challenging, assaulting, or maliciously endeavouring to injure any Student. — Maliciously defacing or injuring the edifices of the University, or any furniture, apparatus, books, or other valuable property in any apartment thereof.

2. Combinations to resist or disobey the Faculty or laws of the College. In such cases, if so many be actors or abettors, as to render it inexpedient to punish all concerned, the Faculty will select for punishment as

many of the offenders as they may judge necessary to secure the end of punishment; and those who have been the most culpable, when known, shall be selected for punishment; and also the two oldest of those concerned in the offence.

3. Holding, or being present at, any class-meeting without special license from the President, or for any other purpose or purposes than those expressed in the license, or at any times that shall interfere with any College exercise.

4. Refusing to give testimony in any case, when required by the Faculty, or by a Committee thereof; or falsifying therein. In all cases of screening individuals, who have committed acts of disorder or violence, by withholding evidence, the Faculty may select for punishment any who, by thus withholding evidence and screening the guilty, shall appear, to the satisfaction of the Faculty, to be actors in or abettors of the crime.

5. Profane language. — Intoxication. — Indecency in language, dress, or behaviour. — Dissoluteness, or other gross immorality. — Habitual extravagance, after due admonition. — Playing at any game for money or other things of value. — Associating with any person under sentence of suspension, dismissal, rustication, or expulsion; or with any other prohibited person; or with any person of known vice and dissoluteness. — Any offence against the laws of the land, subjecting the offender to disgraceful punishment.

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6. Keeping any gun, pistol, or gunpowder, or firing or using the same, in the town of Cambridge. — Being concerned in any bonfire, fireworks, or unauthorized illuminations. — Being an actor or spectator at any theatrical entertainment in term time. — Making or being present at any festive entertainment, except at the Commencement season and on Exhibition day with license of the President. — Going to any tavern or victualling-house in Cambridge for the purpose of eating or drinking, except in the presence of a parent, guardian, or patron.

Misdemeanors are

1. All offences not enumerated as high offences. Among these are the following. — Keeping any dog, horse, or other animal, in the town of Cambridge, without leave first obtained from the Faculty. — Playing at cards or dice. — Disobedience to any of the rules and regulations of the College, and disrespectful and unbecoming language or conduct, not amounting to a high offence.

2. Attending during term time the instruction of any person who is not an officer of the University, without special permission from the Faculty.

CHAPTER XVI.

THE PATRON.

1. Some gentleman of Cambridge, not of the Faculty, shall be appointed by the Corporation to be Patron of all Students not of this Commonwealth, who belong to places more than one hundred miles distant from Cambridge, and shall have charge of all the funds of such Students.

2. The Patron shall have particular instructions from the Faculty concerning the kind of expenses allowed to be incurred by the Students whose funds are in his hands, and he shall make no disbursements and pay no bills inconsistent with such instructions; and whatever bills he may pay, shall contain a distinct specification and charge of every article.

3. The Patron shall give a detailed account of the expenses incurred by each Student under his care to the Faculty, and to the Corporation, when required.

4. The parent or guardian of each Student shall be informed what are the necessary annual expenses included in the term-bills; and he shall also be informed by the Patron what funds for the support and use of his son or ward must be remitted to him; and the Patron is to have the whole control of the same, under the direction of the Faculty.

5. No Student, subject to this law, shall be permitted to continue at the College unless he comply with it; and every such Student is to be charged in his term-bills at the rate of six dollars a year towards a compensation to the Patron.

6. No such Student is allowed to contract any debt without an order from the Patron.

The rules of the College, in relation to the expenditures of Students belonging to this State, or to any place within a hundred miles of Cambridge, are to be communicated to the Students concerned and to their parents or guardians; and no such Student is allowed to contract any debt without an order from his parent or guardian.

CHAPTER XVII.

THE LIBRARY, AND THE USE OF IT BY UNDER-GRADUATES.

1. The Library, in term time, shall be open, for using books, six hours a day on the first four secular days of the week, and four hours on Friday, during such parts of the day as the Faculty shall direct; except on the days of public Fast and Thanksgiving, the day of the General Election, and the Fourth of July, and on the days of public Exhibitions and the Dudleian Lecture, during the exercises.

2. Undergraduates will apply for books, and receive them, as follows, viz.

Seniors and Juniors apply for books on Monday and Thursday, Sophomores on Tuesday, Freshmen on Wednesday; at such hours, and under such rules, as may be prescribed by the Faculty.

3. The times for returning books to the Library shall be the same as those appointed for applying for them.

4. The books most suitable for the use of Undergraduates shall be separated from the rest, and deposited in the Librarian's room, where they shall be accessible to the students, and may be borrowed by them.

5 Books may also be borrowed from the general Library by the Students on application to the Librarian.

6. No person shall go into any of the alcoves, or take down any book from the shelves, or remain there to read and consult any book, except under such special regulations as the Faculty shall establish.

7. No person shall ordinarily be allowed to borrow from the Library more than three volumes at the same time, or shall keep any book belonging to it more than six weeks.

8. Each member of the Senior and Junior Classes may borrow from the Library, of such books as are selected for their use, not more than three volumes at a time; and each Student of the Sophomore and Freshmen Classes, not more than two volumes.

9. No book shall be borrowed from the Library, or returned to it, without the knowledge and presence of the Librarian or his Assistant, who shall take particular notice of the state of each book, when delivered out, and when returned. And the Librarian shall keep a fair and regular account of the person borrowing or returning the same, and the time of doing it; which account shall be signed by the borrower, if present; otherwise the book may be delivered upon his written application.

10. No person shall lend to any other a book, which he has borrowed from the Library, nor let it go from under his personal custody. And no Student shall carry a book out of town without special leave.

11. If any person shall fail to comply with the laws regulating the borrowing and returning of books, and the lending or carrying them out of town, such person shall be reported to the Faculty, who may suspend his privilege of borrowing, or inflict some other penalty at their discretion.

12. All books borrowed by the Students must be returned on or before the Tuesday immediately preceding the Winter vacation. Those who reside in Cambridge during any vacation are permitted to have books at the regular times.

13. *Every person, without exception,* having books from the Library, shall return them in the month of June annually, as soon, at the latest, as the ninth Wednesday before Commence-

ment; and all the books shall be retained in the Library, from and after said ninth Wednesday, twenty-five days, for the Annual Examination.

14. If any book borrowed from the Library be injured or defaced by writing in it or otherwise, or be lost, the Librarian shall make immediate report of it to the Faculty. And if the borrower be a Graduate or Undergraduate, the Faculty shall oblige him to replace it as soon as possible, with one of equal value, or they may punish him by fine or otherwise; and, if such volume be part of a set, the borrower shall be obliged to replace the whole set, or be punished as above; and, until this be done, he shall not be allowed to borrow any other book.

15. The Faculty shall have authority to make regulations, from time to time, respecting the use of the Library, as they may deem expedient, subject to the approbation of the Corporation.

CHAPTER XVIII.

COMMENCEMENT AND ACADEMICAL DEGREES.

1. The Commencement hereafter shall be on the fourth Wednesday in August, annually.

2. No Student shall receive a first degree, unless he produce to the President a certificate from the Steward, that he has paid his

College dues, and one from the Librarian, that he is not a delinquent at the Library; which certificates must be produced on the day before the Commencement, at furthest, or the degree will not be conferred that year.

3. No one shall be admitted to a first degree, who has not attended upon, and satisfactorily performed, the course of academical exercises; nor any one who refuses or neglects to perform at the Commencement the part assigned him.

4. Each performer at the Commencement shall deliver a fair copy of his performance to the President or presiding officer, within such time as shall be prescribed, previously to the Commencement.

5. If any one shall make additions to what is contained in the copy delivered by him to the President, or other presiding officer, or shall utter any thing in public which he has been directed to omit, he shall not be suffered to proceed, and shall be liable to lose his degree.

6. Every Candidate for a first degree shall attend in black, or in such dress as is prescribed for Undergraduates.

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ORDERS
AND
REGULATIONS
OF
THE FACULTY
OF
HARVARD UNIVERSITY.
“

CAMBRIDGE:
FOLSOM, WELLS, AND THURSTON,
PRINTERS TO THE UNIVERSITY.
1841.

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1875
D. M. R.

ORDERS AND REGULATIONS

OF THE

FACULTY OF HARVARD COLLEGE,

PASSED IN CONFORMITY WITH THE AUTHORITY GIVEN
BY THE LAWS OF THE COLLEGE.

[See Laws, ch. i. § 2, 4.]

§ I. — OF THE DRESS OF THE STUDENTS.

ON Sabbaths and Exhibition days, and on all public occasions, each student, in public, shall wear a black or black-mixed coat, with buttons of the same color.

§ II. — OF EXCUSES FROM PARENTS OR GUARDIANS.

[See Laws, ch. v. § 3.]

All excuses by parents or guardians for absence, after vacation, or during term time, must state the reason of such absence, in order that the Faculty may judge of its sufficiency; and no excuse, unaccompanied by a satisfactory reason, will be accepted.

§ III. — OF EXCUSES FOR ABSENCE FROM PRAYERS AND
SABBATH SERVICES.

[See Laws, ch. vi. § 3, 4.]

The bills of attendance on prayers and Sabbath services shall be left at the President's study every Monday morning by the respective Monitors.

No excuse for absence from prayers, Sabbath services, Recitations, Lectures, or other literary exercises, will be received, unless, in case of sickness, upon a certificate from a physician, parent, or guardian.

§ IV. — OF ABSENCE FROM SATURDAY EVENING
PRAYERS.

Any Student, who shall be absent from prayers on Saturday evening, shall be excused, upon entering his name with such officer as shall be designated by the President, between the hours of eight and ten o'clock of that evening.

§ V. — OF UNEXCUSED ABSENCES.

Whenever, in the course of any one term, any Student's unexcused absences from prayers shall amount to *sixteen*, or from recitations or lectures to *four*, or from church (half days) to *one*, he shall be immediately reported to the Faculty, and shall receive a private admonition; should his unexcused absences from prayers afterwards increase to *thirty-two*, or from recitations or lectures to *eight*, or from church to *two*, he shall receive a public admonition, and a letter shall be sent to his parent or guardian; and, should his unexcused absences from prayers afterwards increase to *forty-eight*, from recitations or lectures to *twelve*, or from church to *three*, he shall be suspended or dismissed. And he shall receive the same course of censures, whenever, during any one

term, all his unexcused absences shall subject him to a deduction from the scale, first, of *thirty-two*, — secondly, of *sixty-four*, — and thirdly, of *ninety-six*. The above provisions shall not apply to Students on probation.

§ VI. — OF UNIVERSITY HALL, AND ITS USE BY
STUDENTS AND SOCIETIES.

The Chapel shall never be used for any declamation, recitation, or public meeting whatsoever, nor shall any other room in University Hall be used for the meeting of any Society, or Class, or assembly of Students, without a special vote of the Faculty.

University Hall shall be closed immediately after evening Commons; but any Society may have the room assigned to it opened and lighted, on the evening of its meeting, free of expense to such Society. Any damage done in the building, during the evening of such meeting, shall be assessed on the members of the Society.

No Society shall be deemed authorized and entitled to have any room assigned for its meetings, unless a copy of its constitution, and of all its rules and regulations, be deposited with the President.

It shall be the duty of every authorized Society to cause to be left with the President of the University the names of its President and Secretary, within one week after their election; and, when required, of all its members.

§ VII. — OF CLASS AND GENERAL MEETINGS.

[See Laws, ch. xv. § 3.]

No class, or general, or other meeting of Students shall be called, without an application in writing, of three Students, and no more, expressing the purpose of such meeting; nor otherwise than by a printed notice, signed by the President of the University, expressing the time,

the object, and place of such meeting; and the three Students applying for such meeting shall be held responsible for any proceedings at it, contrary to the laws of the University, or other than for the object expressed in such application. Nor shall any such authorized meeting be continued by adjournment. But for every meeting a new authority must be applied for and obtained. Every Student attending any class, or general, or other meeting, otherwise called, will be deemed guilty of a misdemeanor.

§ VIII. — OF VIOLATIONS OF DECORUM.

The following shall be considered violations of decorum.

Collecting in groups round the doors of the College buildings or in the yard.

Shouting or talking from any window, or from the yard up to any window.

Smoking in the yard, the public rooms, or the entries.

Carrying canes into the Chapel, recitation-rooms, Library, or any public room.

Reading, or talking, or improper attitude, in the Chapel, or being covered within the Chapel or recitation-rooms.

Entering the Chapel, at any religious service, after the tolling of the bell has ceased.

§ IX. — OF BONFIRES.

In case of a bonfire, any persons crying fire, — sounding an alarm, — leaving their rooms, — going to the fire, or being seen at it, — going into the College yard, — or assembling on account of such bonfire, shall be deemed aiding and abetting such disorder, and punished accordingly.

§ X.—OF PUBLIC EXAMINATIONS.

[See Laws, ch. XII. § 2.]

At every public examination, each member of the Committee will be requested to graduate his estimate of value by a scale, of which *eight* shall be indicative of the highest merit. The average of the marks given by the members of the Committee, who are present, being multiplied by the whole number of the Committee, shall be added to the account of each Student in the general estimate of merit.

§ XI.—OF ABSENCE FROM, AND OMISSIONS OF, RECITATIONS ON ACCOUNT OF PUBLIC EXAMINATIONS.

[See Laws, ch. XII. § 3.]

Any unexcused or unauthorized absence from public examination shall subject the delinquent to have deducted from his account in the general scale of merit *five times* the average value of one recitation; and he will also be examined by the Faculty in whatever was the subject of the public examination, and such proceedings be had upon the result as they may deem expedient.

If an entire class be examined, such class shall be excused from attending the regular recitations on the day of the examination. If a portion of a class be examined, that portion shall be excused from attending those recitations, with which the examination actually interferes.

§ XII.—OF ROOMS ASSIGNED TO STUDENTS.

[See ch. VII. § 1, 2.]

No Student to whom on his application a room in the College shall have been granted, either singly, or jointly

with another, shall be permitted afterwards to take a room out of College, without an express vote of the Faculty, and then only on condition of being responsible for the rent of the room so granted, for the term for which it shall have been granted.

§ XIII. — OF ESTIMATES OF MERIT ; AND OF RETURNS OF ABSENCES FROM, AND CONDUCT AT, RECITATIONS.

[See ch. XIII. § 2.]

Every Instructor will make a weekly return to the President, containing the opinion of such Instructor as the value of every exercise performed relative to each individual, expressed in some number of a series, of which *eight* will be indicative of the highest value in recitations ; — *forty-eight* in themes and forensics ; — *twenty-four* in declamations, and in Latin and Greek written exercises.

Any Student, who shall have been present at any recitation, or exercise, and not examined, shall be entitled to receive weekly the average value of his other recitations, for all such exercises, at which he shall have been present and not examined.

Recitations omitted may be made up, with the assent of the Instructor, at any time within the term, in which they occur.

No omissions shall be permitted to be made up, except in the term within which they have occurred, without an express vote of the Faculty.

In case of long-continued absence on account of sickness, or with leave to keep school, or otherwise, for reasons satisfactory to the Faculty, the individual may have an opportunity to be examined in all the studies recited by his class during his absence, and may have such allowance, estimated according to the number of intervening lessons, as the Instructor may deem equitable.

In the above weekly return the Instructor will also

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note absence and tardiness,—lessons not accepted,—all misconduct at recitations,—and any other circumstance, which ought to have weight in the general estimate of merit and conduct.

§ XIV. — OF WITHHOLDING EVIDENCE.

[See Laws, ch. xv. § 4.]

In all cases of screening individuals, who have committed acts of disorder or violence, by withholding evidence, the Faculty, in selecting persons for punishment who shall thus have offended against the laws, and shall thus appear, to the satisfaction of the Faculty, to be actors in or abettors of the crime, will be governed by the following rule, viz. They will select one or more of those, who, either from the records of the Faculty or of the Parietal Board, or from the concurring statement of a majority of the Instructors, shall appear to have been most disorderly and exceptionable in general conduct; and will apply the punishment due to the principal offence to the person or persons thus selected; unless the actually guilty shall, by a confession, satisfactory to the Faculty, wholly exonerate those thus selected.

§ XV. — OF PRESCRIBED AND ELECTIVE STUDIES.

1st. The Freshman Class shall have no *Elective* studies; and their *Prescribed* studies shall be Mathematics, Greek, Latin, and History.

2d. The *Prescribed* studies during the Sophomore year shall be English Grammar and Composition, Rhetoric and Declamation, one Modern Language, and History. The *Elective* studies shall be Mathematics, Greek, Latin, Natural History, Civil History, Chemistry, Geology, Geography, the Use of the Globes, or any modern Language; so far as the means of such instruction are within the resources of the University.

3d. The *Prescribed* studies during the Junior year shall be English Composition, one Modern Language, Logic, Declamation, Physics, Psychology, Ethics, Forensics, and History. The *Elective* studies shall be a more extended course in Psychology and Ethics, and any of the elective studies above enumerated.

4th. The *Prescribed* studies during the Senior year shall be Rhetoric, English Composition, Political Economy, Constitutional Law, Forensics, Theology, History, and Declamation. The *Elective* studies shall be Political Ethics, a more extended course in Physics, and any of the elective studies above enumerated.

5th. Four weeks at least before the close of the Second Term, every Student shall make a written statement to the Faculty of the elective studies he wishes to pursue the following year; accompanied, if he be under age, by an application from his parent or guardian; it being understood that the branches elected shall, in the opinion of the Faculty, be sufficient, with the prescribed studies, to occupy his time; and the arrangement thereupon made shall be binding for one year.

§ XVI. — OF PERFORMANCES AT EXHIBITIONS AND COMMENCEMENTS.

[See ch. XI. § 6.]

Performances shall be in readiness for rehearsal one fortnight before every Exhibition, and six days before Commencement.

§ XVII. — OF THE SCALE OF MERIT.

[See ch. XIII. § 3.]

One fortnight before the end of each term, the bills for that term shall be closed, and a new series of bills for the ensuing term shall be opened.

A scale of merit shall then be formed by the Faculty with reference to the term then closed, by bringing together the respective bills of attendance on prayers and Sabbath exercises, and the returns of the several Instructors, on the following principles.

The merit of each individual shall be ascertained by adding together the numbers in the returns of each Instructor and of the public Examining Committee.

From the aggregate of these numbers shall be deducted, for all unexcused delinquencies, as follows ;

Every absence from daily prayers,	2
Every absence from public worship for every half-day,	32
Every tardiness at any recitation, lecture, or other exercise, — at the discretion of the Instructor, according to circumstances, — not exceeding,	4
Every absence from recitation,	8
Do. from a declamation,	8
Do. from themes,	8
Every omission of a theme or forensic,	48
Do. of a Greek or Latin written exercise,	24
Do. of a declamation,	24
Do. of reading a forensic,	24

When the omission to read a forensic proceeds from an unexcused absence, 32

In forming the scale of rank at the end of a term, there shall be deducted from the aggregate marks given for an *Elected study* one half of the maximum marks for each exercise in such Elected study ; so that a Student by only obtaining one half of the maximum marks adds nothing to his aggregate, and by obtaining less than half is subject to a proportionate reduction.

Every Instructor may apportion his notation of those exercises, of which *Eight* is indicative of the highest value, in such a manner as he shall judge most effective ; provided that the aggregate of his marks shall never exceed what all the said exercises would be entitled to ; and that the principle of apportionment adopted shall be applicable to the whole Class.

Every absence from an exercise by combination will be deemed and punished as a high offence.

Misconduct at recitations, lectures, or other exercises, not amounting to a high offence, shall be marked at the discretion of the Instructor, not exceeding *thirty-two*, and deduction be made accordingly.

General misconduct will, at the discretion of the Faculty, be made the ground of deduction.

The scale of merit, formed by the result of the respective aggregates, additions, and deductions, shall be the rule in reference to which all College benefits and honors shall be distributed.

§ XVIII. — OF ASSIGNMENT OF PARTS AT COMMENCEMENT.

[See Laws, Ch. xi. § 6.]

1. Every Student, whose marks in any department shall amount to as much as eighty per cent. of the greatest amount of marks attainable in the highest course of that department, shall be entitled to a part in that department; and he, whose marks shall amount to as much as ninety-five per cent. of the greatest amount of marks, shall be entitled to a first part in the department.

2. Every Student, the aggregate of all whose marks shall place him in the first half of his class, shall be entitled, on the ground of general scholarship, to a part in the department in which he excels; and he, the aggregate of whose marks shall place him among the first five of his class, shall be entitled to a first part in such department.

3. Of the parts to which a Student may be entitled, the Faculty will determine which he is to perform.

4. In the Order of Performances at Commencement, the subject of the part appointed will be printed, and the names of all the departments in which the student is entitled to parts. Those, in which he is entitled to a first part, will be printed in italics.

5. There may be written and spoken parts. Written parts shall be presented to the Governor and Overseers.

§ XIX. — OF THE PARIETAL COMMITTEE, AND ITS DUTIES.

The officers resident within the College Walls shall constitute a permanent standing Committee of the Faculty, to be called the Parietal Committee. This Committee shall have particular cognizance of all tardinesses at prayers, and sabbath services and of all offences against good order and decorum within the College buildings and yard.

RULES TO BE OBSERVED BY THE PARIETAL COMMITTEE.

I. *Of Tardinesses.*

1. The Committee shall keep a record of all tardinesses at prayers and Sabbath services ; and this shall be communicated to the Faculty at the end of every Term ; who will for every instance deduct *eight* from the rank of each student so reported.

2. Whenever the number of tardinesses of any one individual shall be found to amount to five in a term, the fact shall be immediately reported to the Faculty for their action thereupon.

II. *Of Offences against good Order and Decorum.*

1. Deduction from the rank of a Student, not exceeding *thirty-two* for one offence, shall be made by the Committee, whenever the nature or circumstances of the offence shall in their judgment require it.

2. In case any offence, either from its character or its frequency, shall seem to the Committee to require a higher punishment than deduction, it shall be their duty to report the same to the Faculty forthwith.

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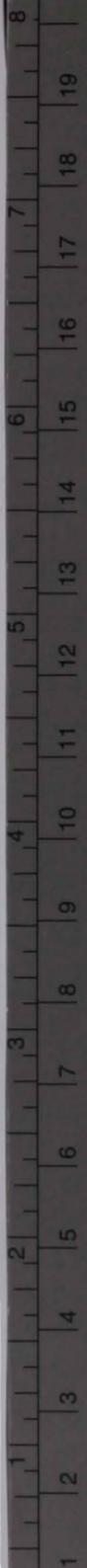


0 029 908 961 7



inches

cm



Kodak Color Control Patches

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Blue	Cyan	Green	Yellow	Red	Magenta	White	3/Color	Black

Kodak Gray Scale

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A 1 2 3 4 5 6 **M** 8 9 10 11 **C** 12 **Y** 13 **M** 14 15 **B** 17 18 19

